

The Utility Service Board met Thursday, August 20, 2015, at 11:30 a.m., in the board room at the service center at 1111 McClure Road chaired by Clayton Force. Other board members present were: Nancy Ann Brown, Greg Lacy and Cheryl McAvoy. Also present were: Keith Reeves, Utilities Director; Dale Langferman, Manager of Finance & Business Operations; Ed Bergsieker, Manager of Engineering; Garry Pugh, Manager of Wastewater Operations; Melinda Burton, Executive Administrative Assistant; and Stan Gamso, attorney.

VISITORS

Mac McCauley, Strand Associates; and Craig Ferrell, GRW Engineers

REGULAR MINUTES

Cheryl McAvoy made the motion to approve the minutes from July 16, 2015, as prepared. Nancy Ann Brown seconded the motion and the vote was unanimous.

BACKFLOW ELECTRONIC POLICY

Keith Reeves reported that our recent agreement with ArchonSafe required that we adopt a policy where all backflow tests are to be submitted through their system. He presented the Backflow Electronic Policy for approval.

Keith also presented the draft verbiage for a bill stuffer which will inform customers about the state testing requirements. A few changes were made and a revised copy will be sent to board members prior to printing.

Nancy Ann Brown made the motion to approve the BackFlow Electronic Policy pursuant to article 3.2 of our agreement with ArchonSafe. Greg Lacy seconded the motion and the vote was unanimous.

LONG RANGE CAPITAL PLAN

Keith Reeves presented the Long Range Capital Plan updated for 2016 for review. The 2016 budget will be presented at the September meeting.

No action.

CLAIMS

The August wastewater claims were presented for approval.

Chery McAvoy made the motion to approve the August wastewater claims. Nancy Ann Brown seconded the motion and the vote was unanimous.

The August water claims were presented for approval.

Nancy Ann Brown made the motion to approve the August water claims. Cheryl McAvoy seconded the motion and the vote was unanimous.

FINANCE REPORT

The financial written report was presented.

MANAGER OF ENGINEERING REPORT

The Engineering written report was presented.

MANAGER OF WASTEWATER OPERATIONS REPORT

The Wastewater Operations written report was presented.

DIRECTOR'S REPORT

The Director's written report was presented.

SEPTEMBER MEETING

The next regular meeting will be Thursday, September 17, 2015, at 11:30 a.m., in the board room at the Service Center.

ADJOURNMENT

The meeting adjourned at 12:20 pm.

Clayton Force, Vice-Chairman
UTILITY SERVICE BOARD

Greg Lacy, Secretary
UTILITY SERVICE BOARD